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Mayor & Chairman **Cllr Jane Mosson**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

18th February 2021

TO: All Members of the Town Council

Dear Councillor,

You are summoned to a meeting of Royal Sutton Coldfield Town Council on Tuesday 23rd February 2021 starting at 7pm.

In light of the ongoing restrictions relating to the COVID-19 Pandemic, this meeting will take place remotely, members will receive a meeting request via email containing a link to join the meeting.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

7.00pm Public Question Time

Up to 20 minutes may be set aside for public participation.

This meeting will be held virtually in accordance with the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Members of the public or press who wish to attend the remote meetings should email Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Monday 22nd February 2021 and they will be sent an email with details on how to join the Zoom meeting.

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda. All questions must be submitted, in writing, to Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Monday 22nd February 2021.



71 Apologies for Absence

Members to receive apologies for absence.

72 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations.)

73 Mayors Announcements

The Mayor will give a short verbal update on her activities and engagements since the last meeting.

74 Minutes of the Previous Meeting

To confirm and sign the minutes of the meeting of the Royal Sutton Coldfield Town Council held on Tuesday 15th December 2020.

- [Draft Minutes](#)

75 Matters Arising

76 Questions from Members

To receive any questions from members, submitted in advance of the meeting, regarding items that are not on the agenda.

77 Petitions

To receive petitions submitted in line with the procedure for submittal of petitions.

- Petition submitted by Councillor Puri, supporting proposals to improve the car park at Sutton Park's Boldmere Gate.

[Petition](#)

78 Casual Vacancy

Council to note that Louise Passey resigned from the office of Councillor and that a Public Notice of the casual vacancy was given on Monday 8th February 2021.

79 Election Date

Council to note that ten electors have written to the Returning Officer requesting an election which has been fixed for Thursday 6th May 2021.

80 Minutes of Committees

Council to receive the minutes and approve the recommendations from the committees.

a) **Planning and Highways** held on 12th January 2021



- [Draft minutes](#)

b) Amenities, Leisure and Community Services held on 14th January 2021

- [Draft minutes](#)

c) Planning and Highways held on 2nd February 2021

- [Draft minutes](#)

d) Strategy and Resources held on 17th February 2021

- [Draft Minutes](#)

81 Use of Chief Executive Officer's Delegated Powers

82 Accounts for Payment

Members to approve payments as per the schedules and to appoint two members to complete online banking authorisation for these and any further payments until the next Full Council meeting.

- [Accounts Due for Payment](#)
- [Payments Made Using Delegated Powers](#)

83 Date of the Next Scheduled Meeting

23rd March 2021.