

Suite 6, AFE Business Centre, 62 Anchorage Road, Sutton Coldfield, B74 2PG

☎ 0121 663 1765 | email: enquiries@suttoncoldfieldtowncouncil.gov.uk

www.suttoncoldfieldtowncouncil.gov.uk

Mayor & Chairman **Cllr Jane Mosson**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

13th May 2021

TO: All Members of the Town Council

Dear Councillor,

You are summoned to the Annual Meeting of Royal Sutton Coldfield Town Council on Tuesday 18th May 2021 at The Trinity Centre, starting at 7pm.

Councillors, officers and members of the public must adhere to government guidelines when meeting in person. All attendees are required to wear a face covering when inside the building.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

7.00pm Public Question Time

Up to 20 minutes may be set aside for public participation.

Due to current capacity restrictions within public venues, places are strictly limited and must be booked in advance. Places will be issued in the order received, reserve your place by emailing enquiries@suttoncoldfieldtowncouncil.gov.uk or telephoning 0121 663 1765.

You are required to wear a face covering when inside the building.

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda. All questions must be submitted, in writing, to Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Monday 17th May 2021.



1 Election of Mayor

New Mayor to sign acceptance of office and take the Chair.

2 Election of Deputy Mayor

Deputy Mayor to sign acceptance of office.

3 Appointment of the Leader and Chairman of Strategy and Resources Committee

4 Apologies for Absence

Members to receive apologies for absence.

5 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations.)

6 Appointment to Committees

Council to appoint members to the three Committees of the Town Council.

- a) Amenities, Leisure and Community Services
- b) Planning and Highways
- c) Strategy and Resources

7 Membership to Outside Bodies

Council to approve membership to the below outside bodies.

- a) Warwickshire Association of Local Councils (WALC)
- b) Sutton Coldfield Chamber of Commerce

8 Appointments to Outside Bodies

Council to appoint representatives of the Town Council to outside bodies.

- a) Birmingham City Council Standards Committee
- b) Community Sports and Physical Activity Network (CSPAN)
- c) Langley SUE and Peddimore SPD Consultative Group
- d) Royal Sutton Coldfield Community Town Hall Trust
- e) Sutton Coldfield Business Improvement District (BID)
- f) Sutton Coldfield Chamber of Commerce
- g) Warwickshire Association of Local Councils (WALC)
- h) Sutton Coldfield Charitable Trust



9 Minutes of the Previous Meeting

To confirm and sign the minutes of the meeting of the Royal Sutton Coldfield Town Council held on Tuesday 27th April 2021.

- [Draft minutes](#)

10 Matters Arising

11 Questions from Members

To receive any questions from members, submitted in advance of the meeting, regarding items that are not on the agenda.

12 Minutes of Committees

Council to receive the minutes and approve the recommendations from the committees.

a) Planning and Highways held on 4th May 2021

- [Draft minutes](#)

13 Use of Chief Executive Officer's Delegated Powers

14 Accounts for Payment

Members to approve payments as per the schedule and to appoint two members to complete online banking authorisation for these and any further payments throughout the month. Members to note delegated payments made since the last Full Council meeting.

- [Accounts for Payment](#)
- [Delegated Payments](#)

15 Date of the Next Scheduled Meeting

22nd June 2021 at the Trinity Centre.