

HUMAN RESOURCES SUB-COMMITTEE

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Mayor & Chairman **Cllr Terry Wood**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

10th June 2021

TO: All Members of the Human Resources Sub Committee

Dear Councillor,

You are summoned to a Meeting of the **Human Resources Sub-Committee** of Royal Sutton Coldfield Town Council, at the Trinity Centre, B72 1TF, on **Tuesday 15th June 2021**, starting at 6:30pm.

Councillors, officers and members of the public must adhere to government guidelines when meeting in person. All attendees are required to wear a face covering when inside the building.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

cc. All other members of the Council.

Due to current capacity restrictions within public venues, places are strictly limited and must be booked in advance. Places will be issued in the order received, reserve your place by emailing enquiries@suttoncoldfieldtowncouncil.gov.uk or telephoning 0121 663 1765.

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Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda. All questions must be submitted, in writing, to Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Wednesday 9th June 2021.



- 1 Election of Chairman**
Members to elect a Chairman of the Sub-Committee.
- 2 Election of Deputy Chairman**
Members to elect a Deputy Chairman of the Sub-Committee.
- 3 Apologies for Absence**
Members to receive apologies for absence.
- 4 Declarations of Interest**
Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct (NB this does not preclude any later declarations).
- 5 Exclusion of the Press and Public**
Due to the confidential nature of the business of item 9 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely a motion will be proposed to exclude members of the public and press during discussion of this item.
- 6 Minutes of Previous Meeting**
Sub-Committee to confirm and sign the minutes of the Human Resources Sub-Committee held on 23rd March 2021.
- [Draft Minutes](#)
- 7 Update on Recruitment**
Sub-Committee to receive an update on the recruitment to vacant posts.
- 8 Chief Executive Officer Update**
Sub-Committee to receive an update from the Chief Executive Officer on Human Relations related activities.
- 9 Exclusion of the Press and Public**
The following agenda item, subject to agenda item 5 will most likely be heard with the Public and Press excluded.
a) Review of the Programme Delivery Manager – Neighbourhoods, role.

Sub-Committee Members: Allan, Horrocks, Mackey, Pears, Pocock and S Ward