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Mayor & Chairman **Cllr Terry Wood**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

16th July 2021

TO: All Members of the Town Council

Dear Councillor,

You are summoned to a meeting of Royal Sutton Coldfield Town Council on Thursday 22nd July 2021 at The Trinity Centre, starting at 7pm.

Councillors, officers and members of the public must adhere to the venue and government guidelines when meeting in person.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

7.00pm Public Question Time

Up to 20 minutes may be set aside for public participation.

Due to capacity restrictions within the venue, places are limited and must be booked in advance. Places will be issued in the order received, reserve your place by emailing enquiries@suttoncoldfieldtowncouncil.gov.uk or telephoning 0121 663 1765.

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda. All questions must be submitted, in writing, to Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Wednesday 21st July 2021.



28 Apologies for Absence

Members to receive apologies for absence.

29 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations.)

30 Exclusion of the Press and Public

Due to the confidential nature of the business of item 40 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely that a motion will be proposed to exclude members of the public and press during discussion of this item.

31 Mayors Announcements

The Mayor will give a short verbal update on his activities and engagements since the last meeting.

32 Minutes of the Previous Meeting

To confirm and sign the minutes of the meeting of Royal Sutton Coldfield Town Council held on Wednesday 23rd June 2021.

- [Draft minutes](#)

33 Matters Arising

34 Update from Human Resources Sub-Committee

To receive a verbal update from the Human Resources Sub-Committee, scheduled to meet on 22nd July 2021.

35 Questions from Members

To receive any questions from members, submitted in advance of the meeting, regarding items that are not on the agenda.

36 Minutes of Committees

Council to receive the minutes and approve the recommendations from the committees.

a) Planning and Highways held on 6th July 2021

- [Draft minutes](#)

37 Use of Chief Executive Officer's Delegated Powers



38 Accounts for Payment

Members to approve payments as per the schedule and to appoint two members to complete online banking authorisation for these and any further payments throughout the month.

Members to note delegated payments made since the last Full Council meeting.

- [Accounts for Payment](#)
- [Delegated Payments](#)

39 Date of the Next Scheduled Meeting

21st September 2021 at the Trinity Centre.

40 Exclusion of the Press and Public

The following agenda item, subject to agenda item 30, will most likely be heard with the Public and Press excluded.

Council to consider commissioning work to

- a) Develop and Active Travel Plan for Sutton Coldfield
- b) Examine options to enhance the financial sustainability of Sutton Park