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Mayor & Chairman **Cllr Terry Wood**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

16th Sept 2021

TO: All Members of the Town Council

Dear Councillor,

You are summoned to a meeting of Royal Sutton Coldfield Town Council on Tuesday 21st September 2021 at The Trinity Centre, starting at 7pm.

Councillors, officers and members of the public must adhere to any venue and government guidelines when meeting in person.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

7.00pm Public Question Time

Up to 20 minutes may be set aside for public participation.

Due to capacity restrictions within the venue, places are limited. To reserve your place please email enquiries@suttoncoldfieldtowncouncil.gov.uk or telephone 0121 663 1765.

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda. All questions must be submitted, in writing, to Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Monday 20th September 2021.



41 Apologies for Absence

Members to receive apologies for absence.

42 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations.)

43 Mayors Announcements

The Mayor will give a short verbal update on his activities and engagements since the last meeting.

44 Minutes of the Previous Meeting

To confirm and sign the minutes of the meeting of Royal Sutton Coldfield Town Council held on Thursday 22nd July 2021

- [Draft minutes](#)

45 Matters Arising

46 Questions from Members

To receive any questions from members, submitted in advance of the meeting, regarding items that are not on the agenda.

47 Minutes of Committees

Council to receive the minutes and approve the recommendations from the committees.

a) Planning and Highways held on 3rd Aug 2021

- [Draft minutes](#)

b) Planning and Highways held on 7th Sept 2021

- [Draft minutes](#)

c) Amenities, Leisure and Community Services held on 9th Sept 2021

- [Draft minutes](#)

d) Strategy and Resources held on 14th Sept 2021

- [Draft minutes](#)

48 Use of Chief Executive Officer's Delegated Powers

49 Accounts for Payment

Members to approve payments as per the schedule and to appoint two members to complete online banking authorisation for these and any further payments throughout the month.



Members to note delegated payments made since the last Full Council meeting.

- [Accounts for Payment](#)
- [Delegated Payments](#)

50 Future Meeting

Committee to consider changing the scheduled date of the December Full Council meeting to Monday 13th December 2021.

The next meeting is scheduled for 19th October 2021 at the Trinity Centre.