

ROYAL SUTTON COLDFIELD TOWN COUNCIL

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www.suttoncoldfieldtowncouncil.gov.uk

Mayor & Chairman **Cllr Terry Wood**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



21st April 2022

TO: All Members of the Town Council

Dear Councillor,

You are summoned to a meeting of Royal Sutton Coldfield Town Council on Tuesday 26th April 2022 at The Trinity Centre, starting at 7pm.

Councillors, officers and members of the public must adhere to any venue guidelines when meeting in person.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

7.00pm Public Question Time

Up to 20 minutes may be set aside for public participation.

Due to capacity restrictions within the venue, places are limited. To reserve your place please email enquiries@suttoncoldfieldtowncouncil.gov.uk or telephone 0121 663 1765.

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda. All questions must be submitted, in writing, to Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on 25th April 2022.



101 Apologies for Absence

Members to receive apologies for absence.

102 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations.)

103 Mayors Announcements

The Mayor will give a short verbal update on his activities and engagements since the last meeting.

104 Minutes of the Previous Meeting

To confirm and sign the minutes of the meeting of Royal Sutton Coldfield Town Council held on Monday 21st February 2022.

- [Draft minutes](#)

105 Matters Arising

106 Questions from Members

To receive any questions from members, submitted in advance of the meeting, regarding items that are not on the agenda.

107 Minutes of Committees

Council to receive the minutes and approve the recommendations from the committees.

a) Planning and Highways held on 1st March 2022

- [Draft minutes](#)

b) Amenities, Leisure and Community Services Committee held on 10th March 2022

- [Draft minutes](#)

c) Planning and Highways held on 5th April 2022

- [Draft minutes](#)

d) Strategy and Resources held on 13th April 2022

- [Draft minutes](#)

108 Annual Governance Statement 2021/22

Council to approve the Annual Governance Statement and that it be signed by the Mayor and CEO on behalf of the Council

- [Annual Governance Statement](#)



109 Annual Accounts 2021/22

Council to approve the Accounting Statements for the financial year 2021/22 and that it be signed by the Mayor on behalf of the Council

- [Accounting Statements 2021/22](#)

110 Membership to Outside Bodies

Council to approve membership to the below outside bodies.

- Warwickshire Association of Local Councils (WALC)
- Sutton Coldfield Chamber of Commerce

111 Use of Chief Executive Officer's Delegated Powers

112 Accounts for Payment

Council to approve payments as per the schedule and to appoint two members to complete online banking authorisation for these and any further payments throughout the month.

Members to note delegated payments made since the last Full Council meeting.

- [Accounts for Payments](#)
- [Delegated Payments](#)

113 Annual Town Meeting

Council to note that the Annual Meeting of Electors is scheduled to take place on 17th May 2022 at the Trinity Centre, starting at 6pm.

114 Date of Next Meeting

The date of the next scheduled meeting is 10th May 2022. Council is asked to change the date of the next meeting to 17th May 2022 to enable the notice to be issued within the statutory timescale.