

ROYAL SUTTON COLDFIELD TOWN COUNCIL

Suite 6, AFE Business Centre, 62 Anchorage Road, Sutton Coldfield, B74 2PG

☎ 0121 663 1765 | email: enquiries@suttoncoldfieldtowncouncil.gov.uk

www.suttoncoldfieldtowncouncil.gov.uk

Mayor & Chairman **Cllr Jan Cairns**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



23rd June 2022

TO: All Members of the Town Council

Dear Councillor,

You are summoned to a meeting of Royal Sutton Coldfield Town Council on Tuesday 28th June 2022 at The Trinity Centre, starting at 7pm.

Councillors, officers and members of the public must adhere to any venue guidelines when meeting in person.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

7pm

Public Question Time

Up to 20 minutes may be set aside for public participation.

Due to capacity restrictions within the venue, places are limited. To reserve your place please email enquiries@suttoncoldfieldtowncouncil.gov.uk or telephone 0121 663 1765.

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda. All questions must be submitted, in writing, to Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Monday 27th June 2022.



21 Apologies for Absence

Members to receive apologies for absence.

22 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations.)

23 Minutes of the Previous Meeting

To confirm and sign the minutes of the meeting of Royal Sutton Coldfield Town Council held on Tuesday 17 May 2022

- [Draft minutes](#)

24 Matters Arising

25 Questions from Members

To receive any questions from members, submitted in advance of the meeting, regarding items that are not on the agenda.

26 Minutes of Committees

Council to receive the minutes and approve the recommendations from the committees.

a) Planning and Highways held on 7th June 2022

- [Draft minutes](#)

b) Amenities, Leisure and Community Services held on 16th June 2022

- [Draft minutes](#)

c) Strategy and Resources held on 21st June 2022

- [Draft minutes](#)

27 Sutton Coldfield Town Centre Masterplan

To receive an update and presentation on delivery of the Sutton Coldfield Town Centre Masterplan.

28 Notice of Motion

Submitted by Cllr T Wood on 16th June 2022.

"That in this historic Jubilee year, I would like to remind Council that we have an important historic milestone on the horizon for our Royal Town. In 1528, Bishop Vesey obtained a charter from King Henry VIII which referred to Sutton Coldfield as 'the Royal Town of Sutton Coldfield'. As the Quincentenary of the Royal Town approaches, I believe that the Town Council should begin to plan the celebrations to properly mark and celebrate our history and heritage.



I propose that the Town Council establishes a working group to lead on the planning and engages with local residents, community groups, education establishments and businesses on the delivery of a full and proper celebration.”

29 Corporate Governance

Council to approve Standing Orders.

- [Standing Orders](#)

30 Use of Chief Executive Officer's Delegated Powers

31 Accounts for Payment

Council to approve payments as per the schedule and to appoint two members to complete online banking authorisation for these and any further payments throughout the month.

Members to note delegated payments made since the last Full Council meeting.

- [Accounts for Payments](#)
- [Delegated Payments](#)

32 Date of the Next Meeting

The next meeting is scheduled to take place on Tuesday 19th July 2022 at the Trinity Centre.