

ROYAL SUTTON COLDFIELD TOWN COUNCIL

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Mayor & Chairman **Cllr Tony Briggs**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



25th January 2024

TO: All Members of the Town Council

Dear Councillor,

You are summoned to a meeting of Royal Sutton Coldfield Town Council on Tuesday 30th January 2024 at The Trinity Centre, starting at 7pm.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

7pm

Public Question Time

Up to 20 minutes is set aside for questions from members of the public.

Due to capacity restrictions within the venue, places are limited, and attendees are encouraged to email enquiries@suttoncoldfieldtowncouncil.gov.uk or telephone 0121 663 1765 to confirm their attendance for planning purposes.

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda. All questions must be submitted, in writing, to Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Monday 29th January 2024.



63 Apologies for Absence

Members to receive apologies for absence.

64 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations.)

65 Exclusion of the Press and Public

Due to the confidential nature of the business item 75 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely that a motion will be proposed to exclude members of the public and press during discussion of this item.

66 Mayors Announcements

The Mayor will give a short verbal update on his activities and engagements since the last meeting.

67 Minutes of the Previous Meeting

To confirm and sign the minutes of the meeting of Royal Sutton Coldfield Town Council held on Tuesday 13th December 2023.

- [Draft minutes](#)

68 Matters Arising

69 Questions from Members

To receive any questions from members, submitted in advance of the meeting, regarding items that are not on the agenda.

70 Minutes of Committees

Council to receive the minutes and approve the recommendations from the committees.

a) Planning and Highways held on 10th January 2024

- [Draft Minutes](#)

b) Amenities, Leisure and Community Services held on 16th January 2024

- [Draft Minutes](#)

71 Local Council Award Scheme

Council to consider applying for Local Council Award Scheme accreditation and to resolve that it meets the criteria for the Foundation, Quality and Quality Gold Awards.

- [Local Council Award Scheme](#)



72 Use of Chief Executive Officer's Delegated Powers

73 Accounts for Payment

Council to approve payments as per the schedule and to appoint two members to complete online banking authorisation for these and any further payments throughout the month.

Members to note delegated payments made since the last Full Council meeting.

- [Accounts for Payments](#)
- [Delegated Payments](#)

74 Date of the Next Meeting

The date of the next scheduled meeting is 28th February 2024.

75 Exclusion of the Press and Public

The following agenda item, subject to agenda item 65 will most likely be heard with the Press and Public excluded.

Commercial in Confidence

a) Summer Floral and Horticultural Scheme 2024