

STRATEGY & RESOURCES COMMITTEE

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Mayor & Chairman **Cllr John Perks**
Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

4th July 2024

TO: All Members of the Strategy and Resources Committee

Dear Councillor,

You are summoned to a Meeting of the **Strategy and Resources Committee** of Royal Sutton Coldfield Town Council at the Trinity Centre, B72 1TF, on **Tuesday 9th July 2024**, starting at 7pm.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

cc. All other members of the Council

7.00pm Public Question Time

Up to 20 minutes may be set aside for public participation.

Due to capacity restrictions within the venue, places are limited and should be booked in advance by emailing enquiries@suttoncoldfieldtowncouncil.gov.uk or telephoning 0121 663 1765.

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda. All questions must be submitted, in writing, to Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Monday 8th July 2024.



1 Election of Deputy Chairman

Members to elect a Deputy Chairman of the Committee.

2 Apologies for Absence

Members to receive apologies for absence.

3 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations).

4 Minutes of the Previous Meetings

Committee to confirm and sign the minutes of the meeting of the Strategy and Resources Committee held on 23rd April 2024.

- [Draft Minutes](#)

5 Matters Arising

6 Questions from Members

To receive any questions from members, submitted in advance of the meeting, regarding items that are not on the agenda.

7 Update from the Human Resources Sub-Committee

Committee to receive the minutes from the meeting held on 23rd April 2024 and to receive an update from the Human Resources Sub-Committee scheduled to take place on 9th July 2024.

- [Draft Minutes](#)

8 Sutton Coldfield Allotments Rents

Committee to consider the recommendation of the Sutton Coldfield Allotments Sub-Committee, scheduled to take place on 9th July 2024, in relation to future rents for Sutton Coldfield Allotment Sites transferred to the Town Council.

9 Update on Draft Strategic Plan 2024 - 2027

Committee to review the draft Strategic Plan 2024 - 2027 and timetable for consultation for recommendation to Full Council.

- [Strategic Plan Report](#)
- [Draft Strategic Plan 2024-2027](#)

10 Sutton Coldfield Library

Committee to note the temporary opening hours of Sutton Coldfield Library and to consider the Town Council's contribution toward the running costs of the service based in the Town Centre.

- [Library Report](#)



11 Performance to Date

Committee to note the balance sheet and performance against budget for quarter one of the 2024/25 financial year and approve any necessary allocations and adjustments.

- [Balance Sheet](#)
- [Q1 Performance Report](#)

12 Town Council Charge Card

Committee to review the limit of the Town Council Charge Card that is restricted to use by the CEO and balance paid in full each month as per the Town Council Financial Regulations.

13 Reoccurring Payments and Direct Debits

Committee to review and recommend to Full Council the schedule of regular payments be authorised for the year and that use of variable direct debit be used for some regular payments.

- [Reoccurring Payments and Direct Debit Report](#)

14 Bank Reconciliations

Committee to note the bank reconciliations.

- [April – June 2024](#)

15 Use of Delegated Powers

16 Date of the Next Meeting

The next scheduled meeting is Tuesday 15th October 2024.

Committee are asked to consider scheduling an additional Committee meeting in September 2024.

Appointed Committee Members

Cllrs Cairns, Cooper, Mackey, Parkin, Pears, Puri, Raut and S Ward