

HUMAN RESOURCES SUB-COMMITTEE

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Mayor & Chairman **Cllr John Perks**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

13th September 2024

TO: All Members of the Human Resources Sub Committee

Dear Councillor,

You are summoned to a Meeting of the **Human Resources Sub-Committee** of Royal Sutton Coldfield Town Council, at the Trinity Centre, B72 1TF, on **Wednesday 18th September 2024** starting at 6:15pm.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

cc. All other members of the Council.



9 Apologies for Absence

Members to receive apologies for absence.

10 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct (NB this does not preclude any later declarations).

11 Exclusion of the Press and Public

Due to the confidential nature of the business of item 16 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely that a motion will be proposed to exclude members of the public and press during discussion of this item.

12 Minutes of Previous Meetings

Sub-Committee to confirm and sign the minutes of the Human Resources Sub-Committee held on 9th July 2024.

- [Draft Minutes](#)

13 Update on Recruitment

Sub-Committee to receive an update from the CEO on recruitment and review revised Staff Structure.

14 Review of Staffing Structure

Sub-Committee to review the Staffing Structure following recent recruitment activities.

15 Chief Executive Officer Update

Sub-Committee to receive an update from the CEO on Human Resources related activities.

16 Exclusion of the Press and Public

The following agenda item, subject to agenda item 11 will most likely be heard with the Public and Press excluded.

a) Review of Consultants

Sub-Committee Members: Cooper, Millichope, Parkin, Pears, Puri and S Ward