

STRATEGY & RESOURCES COMMITTEE

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Mayor & Chairman **Cllr John Perks**
Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

24th April 2025

TO: All Members of the Strategy and Resources Committee

Dear Councillor,

You are summoned to a Meeting of the **Strategy and Resources Committee** of Royal Sutton Coldfield Town Council at the Trinity Centre, B72 1TF, on **Tuesday 29th April 2025**, starting at 7pm.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

cc. All other members of the Council

7.00pm Public Question Time

Up to 20 minutes may be set aside for public participation.

Due to capacity restrictions within the venue, places are limited and should be booked in advance by emailing enquiries@suttoncoldfieldtowncouncil.gov.uk or telephoning 0121 663 1765.

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda. All questions must be submitted, in writing, to Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Monday 28th April 2025.



73 Apologies for Absence

Members to receive apologies for absence.

74 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations).

75 Exclusion of the Press and Public

Due to the confidential nature of the business of item 86 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely that a motion will be proposed to exclude members of the public and press during discussion of this item.

76 Minutes of the Previous Meetings

Committee to confirm and sign the minutes of the meeting of the Strategy and Resources Committee held on 11th February 2025.

- [Draft Minutes](#)

77 Matters Arising

78 Questions from Members

To receive any questions from members, submitted in advance of the meeting, regarding items that are not on the agenda.

79 Minutes from the Town Centre Regeneration Partnership

Committee to receive the minutes of the meeting from the Town Centre Regeneration Partnership held on 7th March 2025.

- [TCRP 7th March 2025](#)

80 Grounds Maintenance Procurement

Committee to approve additions of further sites to the Bill of Quantities and inclusion of winter/spring florals in the grounds maintenance service from February 2026.

- [Grounds Maintenance Report](#)

81 Annual Return and Financial Year 2024/25

Committee to note the Annual Governance Return (AGAR) and unaudited statement of accounts for the financial year 2024/25.

- [Annual Return Report](#)



82 Internal Audit Report 2024/25

Committee to note the Internal Auditors report for financial year 2024/25

- [Internal Audit Report](#)

83 Use of Delegated Powers

84 Bank Reconciliations

Committee to note the bank reconciliations.

- [January, February & March 2025](#)

85 Date of the Next Meeting

The next meeting scheduled is 8th July 2025 at the Trinity Centre.

Committee is asked to consider rescheduling this meeting to 24th June 2025.

86 Exclusion of the Press and Public

The following agenda item, subject to agenda item 75 will most likely be heard with the Public and Press excluded.

- a) Office Accommodation

Appointed Committee Members

Cllrs Cairns, Cooper, Mackey, Parkin, Pears, Puri, Raut and S Ward