

STRATEGY & RESOURCES COMMITTEE

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Mayor & Chairman **Cllr Cindy Yip**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

19th June 2025

TO: All Members of the Strategy and Resources Committee

Dear Councillor,

You are summoned to a Meeting of the **Strategy and Resources Committee** of Royal Sutton Coldfield Town Council at the Trinity Centre, B72 1TF, on **Tuesday 24th June 2025**, starting at 7pm.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

cc. All other members of the Council

7.00pm Public Question Time

Up to 20 minutes may be set aside for public participation.

Due to capacity restrictions within the venue, places are limited and should be booked in advance by emailing enquiries@suttoncoldfieldtowncouncil.gov.uk or telephoning 0121 663 1765.

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda. All questions must be submitted, in writing, to Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Monday 23rd June 2025.



1 Election of Deputy Chairman

Committee to elect a Deputy Chairman

2 Apologies for Absence

Committee to receive apologies for absence.

3 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations).

4 Exclusion of the Press and Public

Due to the confidential nature of the business of item 15 under the Public Bodies (Admission to Meetings) Act 1960 s3, it is likely that a motion will be proposed to exclude members of the public and press during discussion of this item.

5 Minutes of the Previous Meetings

Committee to confirm and sign the minutes of the meeting of the Strategy and Resources Committee held on 29th April 2025.

- [Draft Minutes](#)

6 Matters Arising

7 Questions from Members

To receive any questions from members, submitted in advance of the meeting, regarding items that are not on the agenda.

8 Sutton Coldfield Library Service and Community Centres

To receive an update on the Sutton Coldfield Library Service and Mere Green and Walmley Community Centres.

- [Sutton Coldfield Library Service and Community Centre Report](#)

9 Regular Payments

Committee to review and authorise payment of items that arise on a regular basis as a result of continuing contract, statutory duty or obligation and use of BACS and Direct Debits.

- [Payments Report](#)



10 Review of Banking Arrangements

Committee to review the bank signatories and Councillors nominated to verify bank reconciliations. Committee to consider opening a second current account for administration of the Plan for Neighbourhoods funds to be managed in line with the Town Council's Investment Strategy and the Town Council governance requirements.

11 Risk Register

Committee to review the Risk Register.

- [Risk Register](#)

12 Policy Review

Committee to note the Local Government Association guidance and review the policies below:

- [Code of Conduct Guidance](#)

- [Code of Conduct](#)

- [Councillor – Officer Protocol](#)

13 Bank Reconciliations

Committee to note the bank reconciliations.

- [April and May 2025](#)

14 Date of the Next Meeting

The next meeting scheduled is 14th October 2025 at the Trinity Centre.

15 Exclusion of the Press and Public

The following agenda item, subject to agenda item 4 will most likely be heard with the Public and Press excluded.

a) Royal Sutton Coldfield Town Hall

Committee to receive a monitoring report from the Royal Sutton Coldfield Community Town Hall Trust.

Appointed Committee Members

Cllrs Cairns, Cooper, Mackey, Parkin, Pears, Puri, Raut and S Ward