

STRATEGY & RESOURCES COMMITTEE

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Mayor & Chairman **Cllr Cindy Yip**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

9th October 2025

TO: All Members of the Strategy and Resources Committee

Dear Councillor,

You are summoned to a Meeting of the **Strategy and Resources Committee** of Royal Sutton Coldfield Town Council at the Trinity Centre, B72 1TF, on **Tuesday 14th October 2025**, starting at 7pm.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

cc. All other members of the Council

7.00pm Public Question Time

Up to 20 minutes may be set aside for public participation.

Due to capacity restrictions within the venue, places are limited and should be booked in advance by emailing enquiries@suttoncoldfieldtowncouncil.gov.uk or telephoning 0121 663 1765.

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda. All questions must be submitted, in writing, to Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Monday 13th October 2025.



32 Apologies for Absence

Committee to receive apologies for absence.

33 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations).

34 Minutes of the Previous Meetings

Committee to confirm and sign the minutes of the meeting of the Strategy and Resources Committee held on 17th September 2025.

- [Draft Minutes](#)

35 Matters Arising

36 Questions from Members

To receive any questions from members, submitted in advance of the meeting, regarding items that are not on the agenda.

37 Minutes from the Town Centre Regeneration Partnership

Committee to receive the minutes from the Town Centre Regeneration Partnership held on 12th September 2025

- [12th Sept 2025](#)

38 Royal Sutton Coldfield Libraries and Community Centres

Committee to receive a verbal update on Town Council Library and Community Centre provision.

39 External Audit Report & Certificate 2024/25

Committee to note that external auditors have completed their review of the Town Council's Annual Governance and Accountability Return for the year ending 31st March 2025 and consider matters raised.

- [External Audit Report and Certificate 2024/25](#)

40 Annual Governance Statement 2025/26

Committee to receive a report on new proper practices relating to the Annual Governance Statement for the Financial Year 2025/26.

- [2025/26 Governance Statement Report](#)

41 Internal Audit Appointment for 2025/26



Committee to consider appointing an Internal Auditor for financial year 2025/26.

- [Internal Audit Report](#)

42 Performance Against Budget

Committee to note the performance against budget for the second quarter of the financial year 2025/26.

- [Q2 Performance Report](#)

43 Town Council Investments Update

Committee to receive a verbal update on the Town Council Investments to date.

44 Budget Planning

Committee to note the proposed budget planning timetable for 2026/27 budget.

- [Budget Planning Timetable](#)

45 Policy and Procedures

Committee to consider adoption of an IT Policy.

- [Draft IT Policy](#)

46 National Salary Pay Agreement 2025/26

Committee to note the Local Government Services Pay Agreement applicable to Town Council staff from April 2025.

- [Pay Agreement](#)

47 Date of the Next Meeting

The next meeting scheduled is 9th December 2025 at the Trinity Centre.

Appointed Committee Members

Cllrs Cairns, Cooper, Mackey, Parkin, Pears, Puri, Raut and S Ward