

**Amenities, Leisure and Community Services**  
**Tuesday 10<sup>th</sup> March 2026**  
**The Trinity Centre**  
**18:30pm**

**Present:**

Cllrs Cummins, Griffin, Mosson, Yip and Wood.

**In Attendance:**

Olive O'Sullivan – Chief Executive Officer (CEO) and Jessica Johnson (JJ) – Project Manager Communities.

Cllr Wood thanked Cllrs Griffin, Cummins and Mosson for their hard work and dedication to the Town Council and work on the Amenities, Leisure and Community Services Committee during their time as Councillors.

**42 Apologies for Absence**

None.

**43 Declarations of Interest**

Cllr Wood declared a non-pecuniary interest in item 52 as an allotment plot holder at the Boulevard Allotment site.

**44 Exclusion of the Press and Public**

**Resolved** that press and public be excluded during discussions of agenda item 52 under the Public Bodies (Admission to Meetings) Act 1960 s3.

**45 Minutes of the Previous Meeting**

**Resolved** that the minutes of the meeting of the Amenities, Leisure and Community Services Committee held on 15<sup>th</sup> January 2026 be signed as a true record of the meeting.

**46 Matters arising**

The CEO gave an update on a grant of £20,000 awarded in June 2025 to Sutton Coldfield United Reformed Church for the Community Hub Manager Salary.

The Church had informed the Town Council that the Community Hub Manager left the role in September 2025. A total of £11,120 is remaining and the Church is looking to repurpose the remaining funds for the following: £3,000 for a monthly carers group, £2,000 for a weekly seated exercise group, £1,000 for the blinds veterans' group and £2,500 activities delivered by the new Church Family Worker which Committee supported.

**47 Questions from Members**

None.

**48 Minutes of the Sutton Coldfield Allotment Sub Committee**

**Resolved** to recommend to Full Council to add to tenancy rule 16.6 that: - Upheld harassment complaints will be held on file for a two year period and removed at the end of the period if no further complaints are received.

**Resolved** to recommend to Full Council to add to tenancy rule 6.9 that: - Fruit trees should be planted and maintained to ensure they do not exceed the boundary of the plot.

**Resolved** to note the minutes.

**49 Community Grants**

Cllr Wood asked if officers received evaluation reports and monitor spending of the Community Grants awarded.

The Project Manager Communities replied that she and the Project Manager, Communications and Events monitor the progress of the grants awarded.

Requirements in relation to monitoring and publicity are set out in writing to the applicants when the grant is awarded. Officers ask for an update on progress at months four and eight of the grant and at the end of the 12 month grant period grant recipients are required to submit a Community Grant evaluation form together with invoices and receipts.

Committee considered the recommendations of the Community Grant Panel and

**Resolved** to approve a Community Grant of £3,728.80 to Boldmere Swimming and Waterpolo Club from the Community Grants budget.

**Resolved** to approve a Community Grant of £4,445 to Sutton Coldfield Traditional Jazz and Blues Club from the Community Grants budget.

**Resolved** to approve a Community Grant of £900 to Sutton Coldfield Arts Trail from the Community Grants budget.

**Resolved** to approve a Community Grant of £1,288.60 to Walmley Internal Bowls from the Community Grants budget.

**Resolved** to recommend to Full Council approval of a Community Grant of £20,000 to Sutton Coldfield East Scouts from the Community Grants budget.

**Resolved** to recommend to Full Council approval of a Community Grant of £18,332 to Sutton Coldfield Cricket Club from the Community Grants budget.

**Resolved** to approve a Community Grant of £9,950 to Purposeful Active Living from Health and Wellbeing budget.

**Resolved** to approve a Community Grant of £10,000 to Sutton Active Inclusion from the Health and Wellbeing budget.

**Resolved** to recommend to Full Council approval of a Community Grant of £20,000 to Acacia Family Support from the Health and Wellbeing budget.

## **50 It's Your Neighbourhood Grants**

Cllr Mosson commented that the introduction of the grant scheme was positive and a good way of bringing the community together.

Cllr Yip asked how the grants would be advertised.

The CEO replied that the Town Council had conducted extensive mapping of local community, voluntary and faith groups as part of recent consultation exercises and the opportunity can be shared with those organisations as well as across our existing networks and on the Town Council website and social media.

**Resolved** to approve the establishment of a 'It's Your Neighbourhood' grant scheme of up to £250 per eligible applicant, from the 2026/27 Bloom budget.

**Resolved** to approve the Chief Executive Officer be delegated to make decisions on the 'It's Your Neighbourhood' Grant applications in consultation with the Chairman of the Amenities, Leisure and Community Services Committee.

## **51 Date of Next Meeting**

The date of the next meeting is to be confirmed.

## **52 Exclusion of the Press and Public**

a) Boulevard Tender

b) Floral Containers Tender

**Resolved** to recommend to Full Council that EBM Civils Ltd be appointed to deliver improvements to the car parks, driveway and to install a passing place on the driveway at The Boulevard Allotments at a cost of £80,842, to be funded from the Allotments earmarked reserve.

**Resolved** to approve that floral containers be purchased from Idverde Ltd at a cost of £49,690.50 from the 2026/27 Floral Displays budget.

The meeting ended at 18:54 pm

.....  
Signed

.....  
Date