

SUTTON COLDFIELD ALLOTMENTS SUB-COMMITTEE

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Mayor & Chairman **Cllr Nitish Raut**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



19th August 2026

TO: All Members of the Sutton Coldfield Allotments Sub Committee

Dear Councillor,

You are summoned to a Meeting of the **Sutton Coldfield Allotments Sub-Committee** of Royal Sutton Coldfield Town Council, at the Trinity Centre, B72 1TF, on **Monday 24th August 2026** at **10.30 am**.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

cc. All other members of the Council.



1 Election of Chairman Committee

To elect a Chairman of the Committee.

2 Election of Deputy Chairman Committee

To elect a Deputy Chairman of the Committee.

3 Apologies for Absence Committee

To receive apologies for absence.

4 Declarations of Interest

Members to declare any interests they may have in the agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations.)

5 Minutes of the Previous Meeting

To confirm and sign the minutes of the meeting of Allotment Sub Committee held on 24th February 2026

- [24th February minutes](#)

6 Matters Arising

7 Questions from Members

To receive questions from Members, submitted in advance of the meeting, regarding items that are not on the agenda.

8 Minutes from the Sutton Coldfield Allotment Consultative Forum 24th March 2026

Sub-Committee to note minutes from the Sutton Coldfield Allotment Consultative Forum that took place on 24th March 2026.

- [24th March Minutes](#)

9 Allotments Rent and Fees

Allotment Rent and Fees Sub-Committee to consider proposals for the Allotment Rent and Fees from October 2026.

- [Allotment Rent and Fees](#)

10 Update on Annual Health and Safety Inspections

Sub-Committee to receive an update of works and surveys undertaken at the allotment sites. - Annual Health and Safety Inspections.

- [Update on Annual Health and Safety Inspections](#)



11 Planned and Completed Maintenance Expenditure

Sub-Committee to receive an update on the works completed at Allotment sites.

- [Maintenance Expenditure](#)

Sub-Committee Members: Briggs, Clarke, Cooper, Pawson, Wood