

ROYAL SUTTON COLDFIELD TOWN COUNCIL

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Mayor & Chairman **Cllr Nitish Raut**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



24th September 2026

TO: All Members of the Town Council

Dear Councillor,

You are summoned to the meeting of Royal Sutton Coldfield Town Council on Tuesday 29th September 2026 at The Trinity Centre, starting at 7pm.

The meeting will consider the items set out below.

Olive O'Sullivan

Chief Executive Officer

7pm

Public Question Time

Up to 20 minutes is set aside for questions from members of the public.

Due to capacity restrictions within the venue, places are limited, and attendees are encouraged to email enquiries@suttoncoldfieldtowncouncil.gov.uk or telephone 0121 663 1765 to confirm their attendance for planning purposes.

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda. All questions must be submitted, in writing, to Olive.OSullivan@suttoncoldfieldtowncouncil.gov.uk before 5pm on Monday 28th September 2026.

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings should let the Chairman of the meeting know prior to, or at the start of, the meeting.



40 Apologies for Absence

To receive apologies for absence.

41 Elected Councillor 7th May 2026

- a) Council to note that Cllr Husham Khan was elected to the Council following a by-election in Vesey Ward on 3rd September 2026 and has made a Declaration of Acceptance of Office.
- c) Council to consider appointing Cllr Khan to the Planning and Highways Committee.

42 Appointment to Langley SUE and Peddimore SPD Consultative Group

Council to consider appointing Cllr Clarke to the Langley SUE and Peddimore SPD Consultative Group.

43 Appointment to Sutton Coldfield Allotment Sub-Committee

Council to appoint a councillor to the Sutton Coldfield Allotment Sub-Committee.

44 Declarations of Interest

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations.)

45 Mayors Announcements

The Mayor will give a short verbal update on his activities and engagements since the last meeting.

46 Minutes of the Previous Meeting

To confirm and sign the minutes of the meeting of Royal Sutton Coldfield Town Council held on Tuesday 21st July 2026.

- [Draft Minutes](#)

47 Matters Arising

48 Questions from Members

To receive any questions from members, submitted in advance of the meeting, regarding items that are not on the agenda.

49 Minutes of Committees

To receive the minutes and approve the recommendations from the committees.

- a) **Planning and Highways** held on 4th August 2026



- [Draft Minutes](#)
- b) **Planning and Highways** held on 1st September 2026
 - [Draft Minutes](#)
- c) **Amenities, Leisure & Community Services** held on 10th September 2026
 - [Draft Minutes](#)
- d) **Strategy and Resources** held on 16th September 2026
 - [Draft Minutes](#)
- e) **Planning and Highways** held on 17th September 2026
 - [Draft Minutes](#)

50 Use of Chief Executive Officer's Delegated Powers

51 Accounts for Payment

Council to approve payments as per the schedule and to appoint two members to complete online banking authorisation for these and any further payments throughout the month.

- [Accounts for Payments](#)
- [Delegated Payments](#)

52 Date of Next Scheduled Meeting

The next meeting is scheduled for 15th December 2026 at The Trinity Centre.